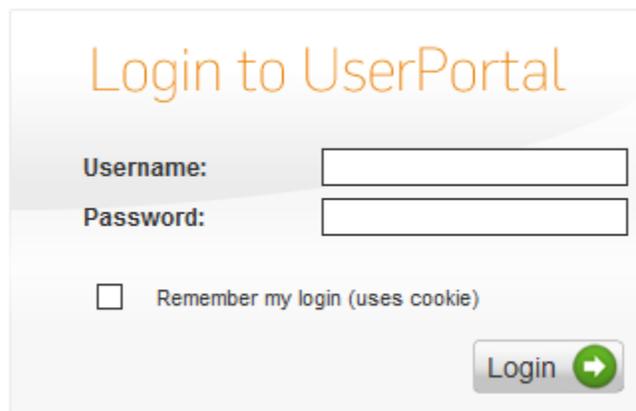


Installing & Connecting to Sophos VPN (Windows)

This document is designed to guide you through the process of setting up your VPN on a Windows computer and connecting to the system. The VPN can be used to connect your computer from home or elsewhere back to your office to allow you to connect to your workstation, network drives, or other resources.

Installation

1. If SmartPath has not already installed the client, download the Sophos Connect V2.1 client, found [here](#), and install the application.
2. Navigate to the Sophos User Portal at the URL which would be provided. This will usually be in the format of <https://vpn.yourdomain.com> but may vary.
3. Enter your credentials:



Login to UserPortal

Username:

Password:

Remember my login (uses cookie)

Login 

Depending on configuration, your credentials may be the same as your computer login, or an independent login that will be provided to you. If MFA is configured, this screen does require your MFA code.

4. There will be a menu at the top of the screen. Select “Remote Access”

[Welcome](#) | [Remote Access](#) | [Change password](#) | [Log out](#)



- For a Windows computer, the **third** download button is the one to select.

The screenshot shows a web portal with a navigation bar containing 'Welcome', 'Remote Access', 'Change password', and 'Log out'. Below the navigation bar is a section titled 'SSL VPN' with a help icon. It contains four rows of instructions, each with a corresponding button: 'Download', 'Download', 'Download', and 'Install'.

Instruction	Action
Click here to download a complete installation package including client software, keys and automatic configuration for Windows Vista / 7 / 8 / 10.	Download
Click here to download an installation file which updates all keys and configuration on your system, without re-installing the client software (Windows Vista / 7 / 8 / 10).	Download
Click here to download the configuration file to set up SSL VPN on Linux, MacOS X, BSD or Solaris.	Download
Click here to install the SSL VPN configuration on your Android™ or iOS™ device. The client software is available for download on Google Play or the App Store .	Install

- Download the configuration file and save it to an easily accessible location.

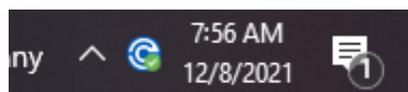
Open the Sophos Connect V2.1 Tray application by finding the icon in the tray, , and clicking on it. Then press Import Connection. Find the configuration file and import into the application window.

- If you are connecting to multiple locations (a rare circumstance), then additional locations would need their configuration file downloaded and imported (under the 3-dot menu). This will add configuration files for the other location(s) and let you choose which you connect to when using the VPN.

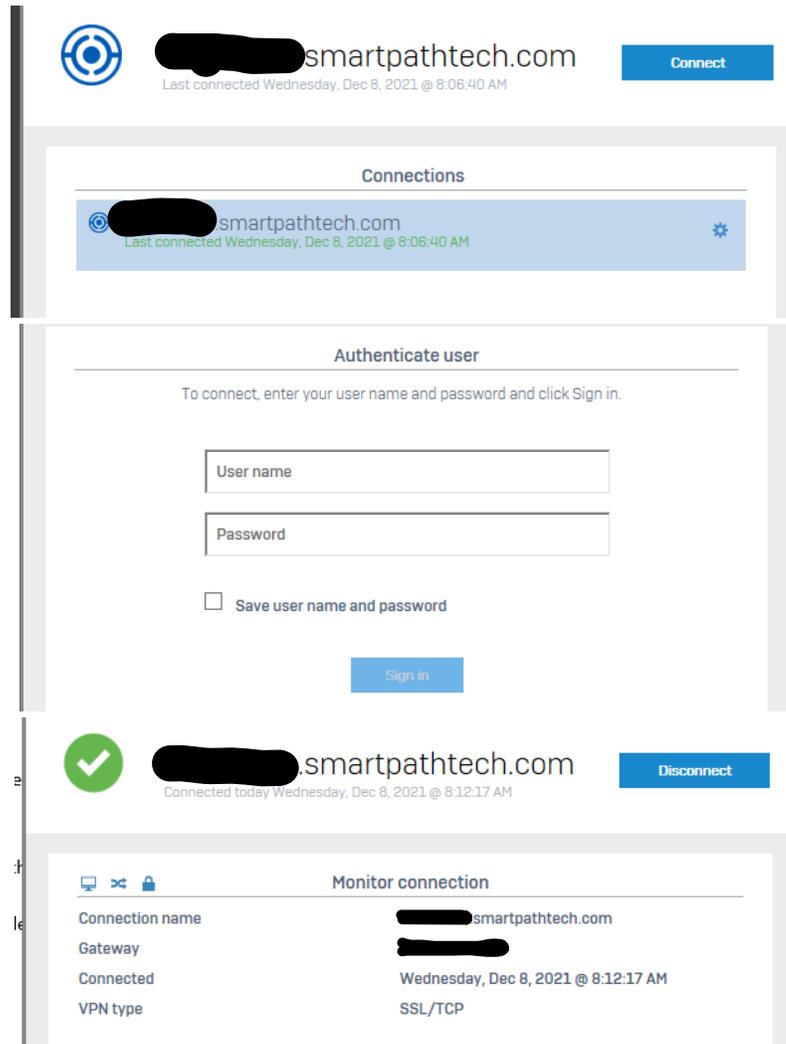
If your VPN credentials are not tied to your computer, you can use the “Change password” option in the portal to change your VPN password away from the default. This is highly recommended.

Connecting to VPN

- Locate the VPN icon in your taskbar. It will look like a blue “C”, shown below):



2. Left click on the icon and select “Connect.” Select your connection, enter your credentials and MFA code if required, then it will show you as connected:



3. Use your company resources as instructed (RDP, mapped drives, or other method).
4. Once you have completed work, left click the VPN icon again and select “Disconnect” to end your VPN session. You do not need to exit the program.

Reach out to SmartPath Technologies if you experience any issues.

