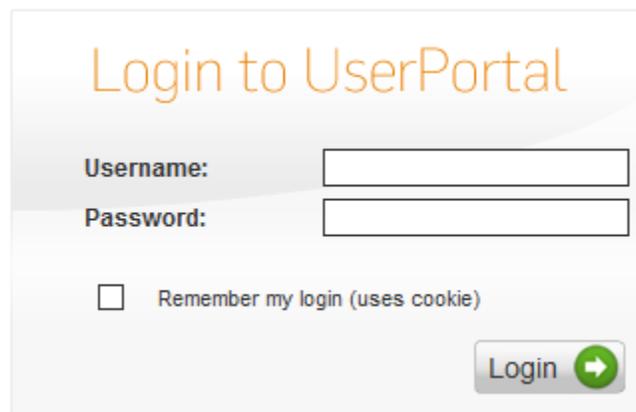


Installing & Connecting to Sophos VPN (Windows)

This document is designed to guide you through the process of setting up your VPN on a Windows computer and connecting to the system. The VPN can be used to connect your computer from home or elsewhere back to your office to allow you to connect to your workstation, network drives, or other resources.

Installation

1. Navigate to the Sophos UserPortal at the URL which would be provided. This will usually be in the format of `https://vpn.yourdomain.com` but may vary.
2. Enter your credentials:



The screenshot shows a login form titled "Login to UserPortal". It contains two input fields: "Username:" and "Password:". Below the password field is a checkbox labeled "Remember my login (uses cookie)". At the bottom right of the form is a "Login" button with a green right-pointing arrow.

Depending on configuration, your credentials may be the same as your computer login, or an independent login that will be provided to you.

3. There will be a menu at the top of the screen. Select "Remote Access"



The screenshot shows a horizontal navigation menu with four items: "Welcome", "Remote Access", "Change password", and "Log out". The "Remote Access" item is highlighted with a blue underline.



4. For a Windows computer, the first download button is the one to select.

Welcome | **Remote Access** | Change password | Log out

SSL VPN ?

Click here to download a complete installation package including client software, keys and automatic configuration for Windows Vista / 7 / 8 / 10.	Download
Click here to download an installation file which updates all keys and configuration on your system, without re-installing the client software (Windows Vista / 7 / 8 / 10).	Download
Click here to download the configuration file to set up SSL VPN on Linux, MacOS X, BSD or Solaris.	Download
Click here to install the SSL VPN configuration on your Android™ or iOS™ device. The client software is available for download on Google Play or the App Store .	Install

5. Download and install the software.
6. If you are connecting to multiple locations (a rare circumstance), the additional locations would need the second download button utilized. This will add configuration files for the other location(s) and let you choose which you connect to when using the VPN.

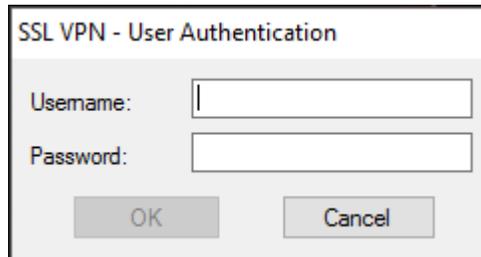
If your VPN credentials are not tied to your computer, you can use the “Change password” option in the portal to change your VPN password away from the default. This is highly recommended.

Connecting to VPN

1. Locate the VPN icon in your taskbar. It will look like a traffic signal (circled):



2. Double click, or right click on the icon and select "Connect." Enter your credentials:



SSL VPN - User Authentication

Username:

Password:

OK Cancel

The window will go away, and when the connection is established, the 'traffic signal' will turn green and there should be a dialog to indicate successful connection.

3. Use your company resources as instructed (RDP, mapped drives, or other method).
4. Once you have completed work, right-click the VPN icon again and select "Disconnect" to end your VPN session. You do not need to exit the program.

Reach out to SmartPath Technologies if you experience any issues.

