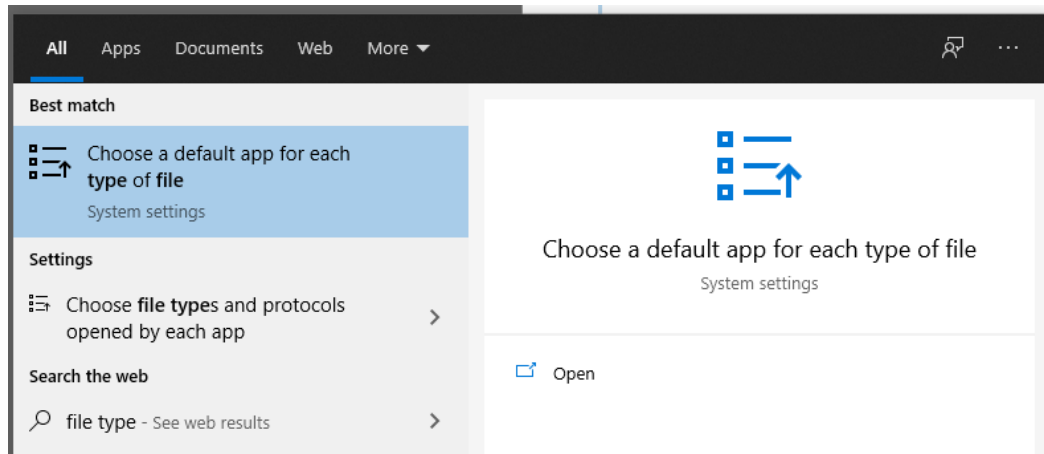


Changing Default Programs

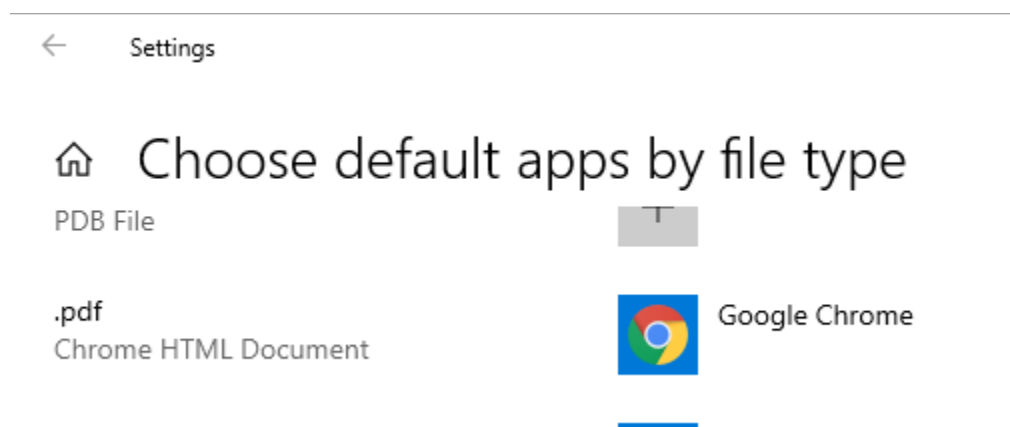
Windows gives the ability to control what program will open a particular file type, if you have multiple programs that could open it. To change the program that opens a file, perform the following. We will use a PDF document opening in Chrome as our example, and these settings are from Windows 10, so your scenario may look different, but the steps will be very similar. There are three methods to accomplish this.

Method One – Choose By File Type

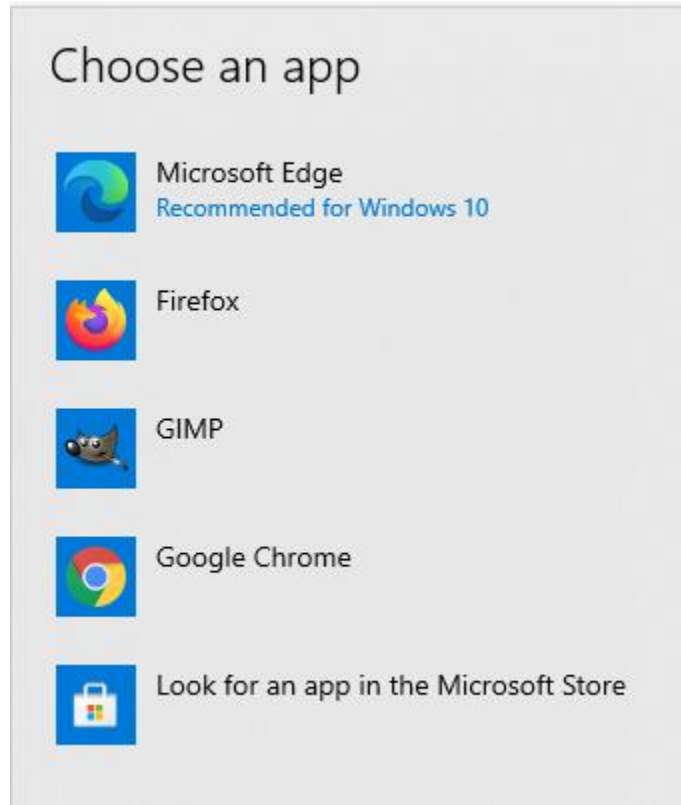
1. From the Start menu or search bar, type in 'file type' and select the option that comes up.



2. Next, scroll through the list and find the filetype you wish to modify, in this case, PDF, and click on the current program or "Choose a default" option if no program is currently selected.

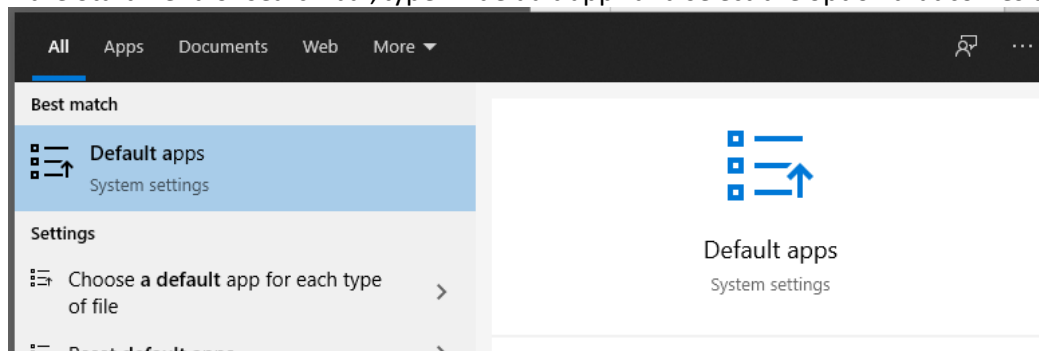


3. Choose the program you wish to use from the list.



Method Two – Choose By App

1. From the Start menu or search bar, type in 'default app' and select the option that comes up.



2. Scroll to the bottom and click 'Set defaults by app'

Default apps

Music player



Groove Music

Photo viewer



Photos

Video player



Movies & TV

Web browser



Google Chrome

Reset to the Microsoft recommended defaults

Reset

[Choose default apps by file type](#)

[Choose default apps by protocol](#)

[Set defaults by app](#)

3. Scroll through the list, locate the app you wish to control, and click Manage

← Settings

Set defaults by app



GIMP



Google Chrome

Manage












Groove Music

4. You will see a list of file types the selected app is capable of opening, and the current app that opens that file type. Adjust as needed.

← Settings

🏠 Google Chrome

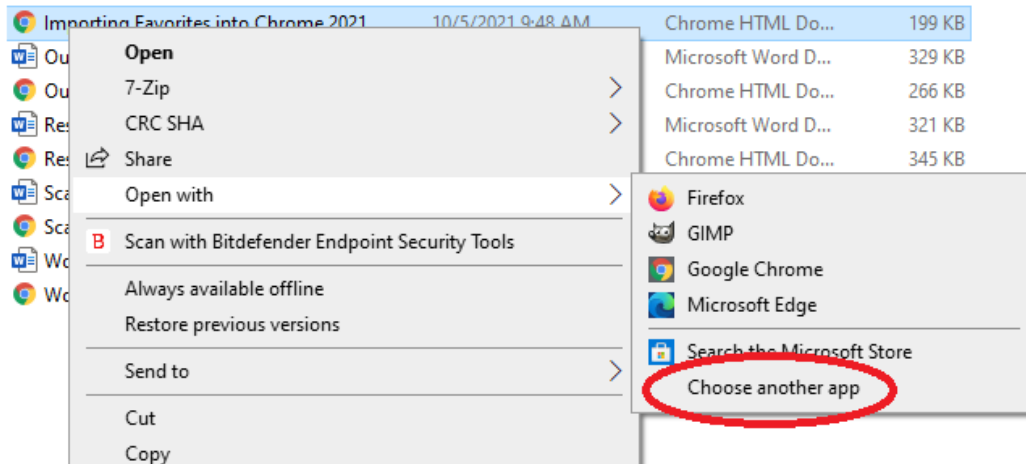
File type and protocol associations

Name	Default app
.htm Chrome HTML Document	 Google Chrome
.html Chrome HTML Document	 Google Chrome
.pdf Chrome HTML Document	 Google Chrome
.shtml Chrome HTML Document	 Google Chrome
.svg Microsoft Edge HTML Document	 Microsoft Edge
.webp Chrome HTML Document	 Google Chrome
.xht XHTML Document	 Internet Explorer
.xhtml XHTML Document	 Internet Explorer
FTP URL:File Transfer Protocol	 Choose a default

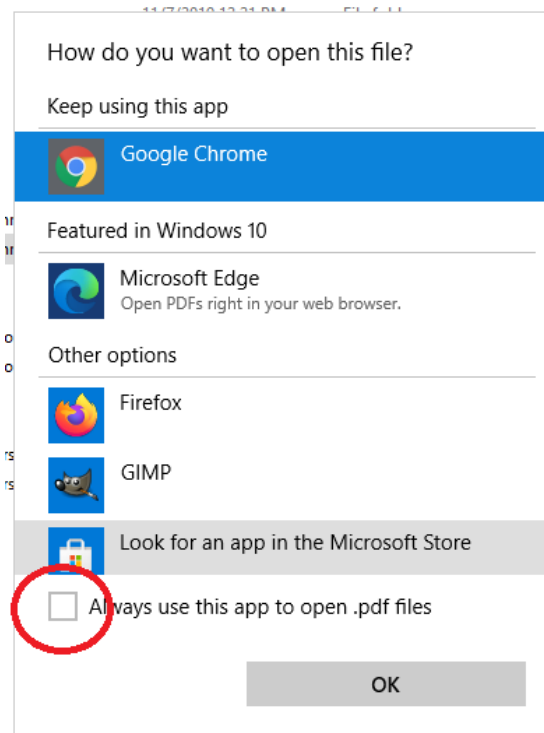


Method Three – Choose While Opening File

1. Locate a sample file of the type you wish to change. Right-click on it, and select 'open with' then 'Choose another app'



2. Select the app from the list. To make the change permanent, check the box to 'Always use...' at the bottom



Reach out to SmartPath Technologies if you experience any issues.